



**BOARD OF TRUSTEES REGULAR MEETING AGENDA  
MONDAY, MAY 10, 2021**

Town of Olathe Board of Trustee and Planning & Zoning Commission meetings will be held both in-person and over the Zoom media application. The number of in-person attendees will be limited according to the current COVID-19 guidelines. Follow the directions below to attend via Zoom.

PC, laptop, tablet or smart phone

- go to zoom.us and input the Meeting ID
- Or call 1-929-205-6099 and when prompted key in the Meeting ID

**Meeting ID: 826 9802 4232**

\*\*\* Detailed instructions can also be found on the Town website at [www.townofolathe.org](http://www.townofolathe.org). \*\*\*

WORK SESSION – 6:30 PM

Corn Festival – Colleen Zweigle

REGULAR MEETING – 7:00 PM

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL

Roland Hutson, Mayor	_____
Ruth Dodge, Mayor Pro Tem	_____
Greg Davidson, Trustee	_____
Steve Gottlieb, Trustee	_____
Ruby Loya, Trustee	_____
Darrin Westermann, Trustee	_____
Christine Kinion, Trustee	_____

4) CONSENT AGENDA

All items listed in this portion of the agenda are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests; in which event, the item will be removed from the Consent Agenda and considered under the Regular Agenda. Unless otherwise indicated, titles are self-explanatory.

4.1) APPROVAL OF MEETING MINUTES

April 26, 2021 Board of Trustee regular meeting minutes.

4.2) ACCOUNTS PAYABLE

5) AGENDA CHANGES

6) ACTION ITEMS

6.1) PROCLAMATION 2021-02 POLICE WEEK

The Board will consider and may designate May 9-15, 2021 as Police Week in Olathe and Peace Officer Memorial Day on May 15, 2021.

6.2) LATE FEE/SHUT-OFF FEE OF TOWN UTILITIES

The Board will consider and may approve to reinstate late fees and shut -off fees for Town operated utility services.

6.3) OLATHE SWEET CORN FESTIVAL COMMITTEE – Colleen Zweigle

The Board will consider and may approve a sponsorship for the 2021 Olathe Sweet Corn Festival.

7) DISCUSSION ITEMS - None

8) INFORMATION FOR BOARD REVIEW

9) OLD BUSINESS - None

10) PUBLIC COMMENT

11) TOWN ADMINISTRATOR REPORT

12) MONTROSE COUNTY COMMISSIONER - None

13) STAFF COMMENTS

14) BOARD COMMENTS

15) ADJOURNMENT

- *Notice is hereby given that a majority or quorum of the Olathe Planning and Zoning Commission may be present at the above noticed Board of Trustee meeting to discuss any or all of the matters on the agenda for Board consideration.*
- *Action may be taken on any or all of the items listed during the regular meeting.*
- *Please call the Town of Olathe at 970-323-5601 on the day of the Meeting for final Agenda information.*



  
Monique Garrett, Town Clerk

The next regularly scheduled Town of Olathe Board of Trustees meeting is May 24, 2021

## **HOW TO PARTICIPATE IN VIRTUAL TOWN MEETINGS**

To help control the spread of the COVID-19 virus, the Town of Olathe may conduct Town Board of Trustee and Planning & Zoning Commission meetings virtually, encouraging public participation as usual. These efforts will keep the community, elected officials, staff and residents safe while continuing to conduct important Town business.

The Town will be using a virtual meeting format for the Town Board of Trustee and Planning & Zoning Commission until further notice. This means limited members of staff, Council and Commission members will be present in Town Hall during such meetings. The public may, however, participate virtually, and the instructions below are provided to describe the various ways in which the public may participate in virtual public meetings. Please be patient with this process and remain respectful of all participants within the meeting.

## **TO COMMENT DURING THE LIVE MEETING BY WEB OR PHONE**

- Join the live meeting through the web link or phone number (with access code) provided on the Board of Trustee meeting Agenda which is posted on the Town Hall window and on the Town's website at [www.townofolathe.org](http://www.townofolathe.org)
- You will be joined into the meeting and automatically muted.
- When public comment is invited, all participants will be unmuted and called upon by last name. (For example, the Mayor or meeting Chair will call for "public comment". All members of the public will be unmuted. Please keep background noise to a minimum.
- Once the Mayor, or Commission Chair calls for "Public Comment", please use the "raise your hand" icon if you are viewing the meeting. Or press \*9 if you are attending the meeting via phone in.

Thank you for your understanding during this uncertain time. If you need further information or have questions on the virtual format for Town of Olathe public meetings please email Monique Garrett at [mgarrett@olatheco.us](mailto:mgarrett@olatheco.us) or call Town Hall at 970-323-5601.