



**BOARD OF TRUSTEES
REGULAR MEETING MINUTES
DECEMBER 11, 2023**

REGULAR MEETING

A regular Meeting of the Town of Olathe Board of Trustees was held as a hybrid meeting on Monday, December 11, 2023. Said meeting was posted in accordance with the Sunshine Law. Mayor Jake Foreman called the Meeting to order at 7:00 PM with Mayor Jake Foreman leading the Pledge of Allegiance.

TRUSTEES PRESENT: Mayor Jake Foreman; Trustee Steve Gottlieb; Mayor Pro Tem Greg Davidson, Trustee L. Anthony Arnold; Trustee Darrin Westerman; Trustee Mark Hillier

TRUSTEES ABSENT: Trustee Christine Kinion

STAFF PRESENT: Monique Garrett, Town Administrator; Sara Dillon, Finance Officer; Chief Frank Rodriguez, OPD; James Fogg, Officer, OPD

PUBLIC PRESENT: Elaine Davison (R)

CONSENT AGENDA

A motion by Trustee Mark Hillier to approve the consent agenda as presented, which includes the November 27, 2023, Regular Board of Trustees meeting minutes and Accounts Payable was seconded by Mayor Pro Tem Greg Davidson. Discussion – None. The motion passed with a six to zero vote in favor.

AGENDA CHANGES – None.

OLD BUSINESS – None.

PUBLIC COMMENT –

- Elaine Davidson – Has concern with the open cistern in the road/alley by Pocket Park.

DISCUSSION ITEMS

8.1) OLATHE HIGH SCHOOL (OHS) HEAD STUDENTS – Students were not in attendance

ACTION ITEMS

9.1) PUBLIC HEARING – PROPOSED 2024 TOWN OF OLATHE BUDGET

Mayor Jake Foreman opened the Public Hearing at 7:05 PM. Hearing no public comments, Mayor Foreman closed the Public Hearing at 7:06 PM.

9.2) RESOLUTION 2023-14 – 2024 PROPOSED BUDGET

A motion by Trustee Steve Gottlieb to approve Resolution 2023-14 approving the 2024 Olathe Town Budget was seconded by Mayor Pro Tem Greg Davidson. Discussion – None. A roll call vote was taken.

Mayor Jake Foreman	X - Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Absent
Mayor Pro Tem Greg Davidson	X - Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Absent
Trustee Steve Gottlieb	X - Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Absent
Trustee Christine Kinion	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	X - Absent
Trustee Darrin Westermann	X - Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Absent
Trustee Mark Hillier	X - Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Absent
Trustee L. Anthony Arnold	X - Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Absent

The motion passed with a six to zero vote in favor.

9.3) RESOLUTION 2023-15 – BUDGET AMENDMENT

Town Administrator, Monique Garrett, told the Board this amendment is to allow for nonbudgeted revenue received from the insurance claims for the PD Chevy Tahoe, the sale of the two (2) Dodge Chargers, and a CO P.O.S.T. Grant.

A motion by Trustee Steve Gottlieb to approve Resolution 2023-15 approving a 2023 budget amendment to allow for nonbudgeted revenue received from the sale of assets of the two Police Chargers, insurance claims and a CO P.O.S.T. grant was seconded by Trustee Anthony Arnold. Discussion – None. The motion passed with a six to zero vote in favor.

9.4) ORDINANCE 2023-04 – CHARTER FRANCHISE AGREEMENT

Ms. Garrett informed the Board that this is the first reading of Ordinance 2023-04 for the Charter Communications LLC franchise agreement.

A motion by Trustee Steve Gottlieb approving the first reading of Ordinance 2023-04 regarding the Charter Communication LLC franchise agreement was seconded by Trustee Anthony Arnold. Discussion – None. The motion passed with a six to zero vote in favor.

9.5) ORDINANCE 2023-05 STORAGE CONTAINER MORATORIUM

Town Administrator, Ms. Garrett, told the Board that this Ordinance is the requested option for storage containers, which allows time for the Planning & Zoning Commission to make their recommendations regarding storage containers in Olathe to the Board of Trustees.

A motion by Trustee Steve Gottlieb approving Ordinance 2023-05 placing a moratorium on storage containers in Olathe town limits until further notice was seconded by Trustee Mark Hillier. Discussion – None. The motion passed with a six to zero vote in favor.

9.6) ORDINANCE 2023-06 – WATER RATES

A motion by Trustee Mark Hillier approving Ordinance 2023-06 contingent on the revision of the rate for every 1,000 gallons in excess of 3,000 gallons per month by fifty cents was seconded by Trustee Steve Gottlieb. Discussion – None. The motion passed with a six to zero vote in favor.

9.7) ORDINANCE 2023-07 - TRASH RATES

Town Administrator, Ms. Garrett presented the Board with Ordinance 2023-07 which includes an increase in the monthly rate from \$21.75 to \$23.00 and instating a \$5.00 surcharge per month per customer to offset the cost of purchasing a new trash truck and repairing the current truck.

A motion by Trustee Steve Gottlieb approving Ordinance 2023-07 with stated corrections and increasing trash rates to \$23.00 per month with an additional \$5.00 surcharge was seconded by Trustee Darrin Westermann. Discussion – None The motion passed with a six to zero vote in favor.

9.8) EMPLOYEE BONUSES

Ms. Garrett presented the requested bonus options for Town staff to the Board.

A motion by Trustee Steve Gottlieb approving employee bonuses; option #3 in the amount of \$24,330 and distributed at Thursday's Holiday Dinner was seconded by Trustee Darrin Westermann. Discussion – None. The motion passed with a six to zero vote in favor.

9.9) CONSIDERATION OF ONE-TIME PAYOUT OF LEAVE ACCUMULATION

A motion by Mayor Pro Tem Greg Davidson approving a one-time payout of leave accumulation for Public Works Director, Heath Terrell and Town Administrator, Monique Garrett was seconded by Trustee Mark Hillier. Discussion – None. The motion passed with a six to zero vote in favor.

9.10) 2024 (PROPOSED) BOARD OF TRUSTEE MEETING SCHEDULE

A motion by Trustee Mark Hillier approving the 2024 Board of Trustee meeting schedule as presented was seconded by Mayor Pro Tem Greg Davidson. Discussion – None. The motion passed with a six to zero vote in favor.

TOWN ADMINISTRATOR REPORT

- Thank you to the Board for their work on and the passing of the Budget.
- Informed the Board that increasing the Board of Trustee and Mayor wage is done through Ordinance and will not be able to go into effect until the Municipal Election in April 2024.

MONTROSE COUNTY COMMISSIONER – Commissioner Sue Hansen was not in attendance.

STAFF COMMENTS

Chief Rodriguez

- Presented the Board with the PD call log for November.
- Has submitted all required paperwork of trainings for Officers for compliance for P.O.S.T. Rule 28

- Will be covering the north end of Montrose County for the Sheriff’s office on Dec. 15th; it is their Christmas Party.
- Apprehended the suspect responsible for the current vehicle break-ins.
- Commends his Officers and proud to say that Olathe PD took lead on a very severe case that resulted in a \$500,000 cash bond.

BOARD COMMENTS

Trustee Gottlieb – Commended the Police Department on the work they do and have done, he has heard good things. Also thanked Town Administrator Garrett for her work in her first year.

Mayor Pro Tem Davidson – Commented that the Holiday Parade was great and well attended. Also gave a great appreciation to the Police Department and the work they do, and thanked staff for their work on the budget.

Trustee Westermann – Commented that there was a positive post on Facebook from a chronic negative poster and thanked Elaine Davison for her support and being a voice of the Town to the Board.

Trustee Arnold – Congratulated Chief Rodriguez on his one-year employment anniversary and thanked Town staff for their work throughout the year.

Trustee Hillier – Thanked the Town staff for everything they do and would like to begin the conversation of prohibiting residence on the first level of the Main Street business district to try and promote more businesses to come to Olathe.

Mayor Foreman – Commended the Town staff on the work they have done with a reduced staff, and reminded the Board and town staff about the Christmas party on December 14th.

ADJOURNMENT

There being no further business at hand, a motion was made by Trustee Steve Gottlieb and seconded by Trustee Darrin Westermann to adjourn the regular meeting of the Board of Trustees at 8:18 PM with no further action taken. Discussion – None. The motion passed with a six to zero vote in favor.



Jake Foreman, Mayor

ATTEST:


Monique Garrett, Town Clerk



Approved as submitted ✓
Approved as amended