

Town of Olathe

Public Works Utility Worker

The Utility Worker is responsible to perform a variety of manual, technical and administrative duties in operation and maintenance of the Town's water distribution system, sewer system, trash collection and streets and alleyways. Experience in road construction, vehicle and heavy equipment repair and maintenance, water, sewer or trash service preferred. This position is a full-time, 4-10 work week with an emergency call rotation. As a Town employee, you are a representative of the Town; maintaining a professional appearance and treating community residents with courtesy is expected.

SUPERVISION RECEIVED:

Reports to Public Works Director

MINIMUM REQUIREMENTS:

- High School diploma or equivalent
- Possess and maintain valid Commercial Class B Driver's License
- Must be able to pass a complete background check and drug test
- Ability to assess, maintain and operate the Town Public Work's Department vehicles and heavy equipment
- Knowledge of standard construction practices in the areas of transportation, storm drain systems, water and wastewater systems

SPECIAL REQUIREMENTS:

- Obtain Colorado Department of Transportation Flagger certification within six (6) months of employment
- Obtain Water I certification within one (1) year of hire
- Attend trainings as required

Salary: DOE

BENEFITS:

- 10 paid holidays
- Health, dental, vision
- Life insurance
- 401(a) retirement
- Vacation and sick leave pro-rated schedule

PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT

The physical demands listed below are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential daily functions.

- Requires the ability perform heavy manual labor, lifting a maximum of 60 pounds.
- Frequent lifting, carrying, walking, standing, kneeling, crouching, climb or balance
- Hand/eye coordination for computer use and maintenance on equipment, and operating heavy equipment
- Vision for writing reports and reading meters
- Hearing and listening to communicate with others
- Requires driving and working in inclement weather conditions

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GENERAL LIST OF DUTIES: Duties and/or responsibilities may change at any time with or without notice.

Streets
<ul style="list-style-type: none">• Maintenance: sweeping, patching, painting• Maintain streets signs• Knowledge of street construction, repair and minor bridge work• Seasonal snow and ice removal• Weed mitigation
Water
<ul style="list-style-type: none">• Water system maintenance• Inspection of all water valve boxes insuring visible meters• Reading water meters• Inspection and repair of fire hydrants
Sewer
<ul style="list-style-type: none">• Ability to read maps, blueprints• Maintenance and repair of sewer lines, manholes, sewer system and sewer lagoons
Trash
<ul style="list-style-type: none">• Operate, maintain, clean and repair trash trucks
General Duties
<ul style="list-style-type: none">• Maintain skill levels through trainings• Familiarizes themselves with the Community• Work Emergency on-call rotation• Works with and assists other Town Departments• Perform pre-trip and post-trip inspections on all equipment operated• Utilizes proper safety precautions and protocols• Performs daily cleaning and organization of Town shop, equipment and tools• Maintains equipment service records• Other duties as assigned

**NOTE: This job description does not cover or contain a comprehensive list of duties or responsibilities that are required of this position.

Signature of applicant

Date