



**BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
DECEMBER 9, 2019**

**REGULAR MEETING**

A meeting of the Town of Olathe Board of Trustees was held on Monday, December 9, 2019, at Olathe Town Hall, 419 S. Horton Avenue. Said meeting was posted in accordance with the Sunshine Law. Mayor Rob Smith called the meeting to order at 7:00 P.M. with Mayor Pro Tem Dolores Killen leading the Pledge of Allegiance.

**ROLL CALL**

**TRUSTEES PRESENT:** Mayor Rob Smith; Mayor Pro Tem Dolores Killen; Trustee Jake Foreman; Trustee Ruth Dodge; Trustee Roland Hutson; Trustee Joe McCracken.

**TRUSTEES ABSENT:** Trustee Greg Davidson.

**STAFF PRESENT:** Patty Gabriel, Town Administrator (NR); Monique Garrett, Town Clerk (NR); Bobbi Sale, Deputy Town Clerk (NR).

**PUBLIC PRESENT:** Cassandra Ramirez (R); Scot Brown (NR); Commissioner Sue Hansen (NR); Alicia Wallace (NR).

Town of Olathe Resident (R)    Non-resident (NR)    Unknown residency (U)

**CONSENT AGENDA**

*A motion by Trustee Jake Foreman to approve the consent agenda as presented was seconded by Trustee Joe McCracken. Discussion – None.*

*Aye – Mayor Rob Smith; Mayor Pro Tem Dolores Killen; Trustee Jake Foreman; Trustee Ruth Dodge; Trustee Roland Hutson; Trustee Joe McCracken.*

*Nay – None.*

*The motion passed with a six to zero vote in favor.*

**AGENDA CHANGES** – 7.1 correction of name – Darrin to Dayton and 7.2 correction of name from Alisha Barrett to Alicia Wallace.

**ACTION ITEMS**

**6.1) PUBLIC HEARING – PROPOSED 2020 TOWN OF OLATHE BUDGET**

Mayor Rob Smith opened the Public Hearing at 7:02 PM.

Hearing no public objection or comments the Public Hearing was closed at 7:03 PM.

**6.2) RESOLUTION 2019-13 – TOWN OF OLATHE 2020 BUDGET**

*A motion by Mayor Pro Tem Dolores Killen to approve Resolution 2019-13 – 2020 Town of Olathe Budget was seconded by Trustee Jake Foreman. Discussion – None.*

Rob D. Smith, Mayor	Aye	X	Nay	_____	Absent	_____
Dolores Killen, Mayor Pro Tem	Aye	X	Nay	_____	Absent	_____
Jacob Foreman, Trustee	Aye	X	Nay	_____	Absent	_____
Ruth Dodge, Trustee	Aye	X	Nay	_____	Absent	_____
Roland Hutson, Trustee	Aye	X	Nay	_____	Absent	_____
Joe McCracken, Trustee	Aye	X	Nay	_____	Absent	_____
Greg Davidson, Trustee	Aye	_____	Nay	_____	Absent	X

*The motion passed with a six to zero vote in favor.*

**6.3) RESOLUTION 2019-14 – 2019 BUDGET AMENDMENT**

Town Administrator, Patty Gabriel, told the Board there are several amendments to the 2019 Budget. Unanticipated revenue and appropriation the correlating expense item are the reason for the amendment and include:

- \$39,355.00 from the sale of the Town property located on David Road. The revenue will go to the general fund to cover the 2018 deficit.
- \$8,725.00 form CIRSA for the loss of the patrol car from an accident in 2018; amending the expense account to allow for replacement of the lost vehicle.
- \$8,805.00 from Great Outdoor Colorado/The Nature Connection Grant for the construction of the Olathe Elementary School walking path.
- \$2,760.00 from Community Center rentals. The revenue will go toward building repairs.
- \$1,318,688.00 received from US Bank for the refinancing of the Water and Sewer Revenue Bonds. This revenue paid off the USDA Bonds.

*A motion by Trustee Jake Foreman to approve Resolution 2019-14 2019 Budget Amendment for revenues received was seconded by Mayor Pro Tem Dolores Killen.*

*Aye - Mayor Rob Smith; Mayor Pro Tem Dolores Killen; Trustee Jake Foreman; Trustee Ruth Dodge; Trustee Roland Hutson; Trustee Joe McCracken.*

*Nay – None.*

*The motion passed with a six to zero vote in favor.*

**6.4) RESOLUTION 2019-15 AMENDING PERSONNEL POLICY**

Ms. Gabriel told the Board this Resolution is regarding changes to the Town’s personnel policy; changing the Christmas Eve Holiday from a half day to a full day, and clarifying the verbiage in sections concerning vacation accrual, sick accrual and personal day accrual.

*A motion by Trustee Roland Hutson to approve Resolution 2019-15 Amending the Personnel Policy was seconded by Trustee Jake Foreman.*

*Aye - Mayor Rob Smith; Mayor Pro Tem Dolores Killen; Trustee Jake Foreman; Trustee Ruth Dodge; Trustee Roland Hutson; Trustee Joe McCracken.*

*Nay – None.*

*The motion passed with a six to zero vote in favor.*

**6.5 ORDINANCE 2019-08 – WATER RATES**

Ms. Gabriel stated that through Board discussions from the results of the Water Rate study, this Ordinance will increase the water charge base rate from \$18.20 to \$20.00 for the first 3,000 gallons and change the usage to a flat rate of \$2.70 per 1,000 gallons after the 3,000 base rate fee; and includes a 6% base rate increase and a 5.5% usage fee increase annually for the next five years.

*A motion by Trustee Jake Foreman approving Ordinance 2019-08 raising Town water rates was seconded by Trustee Joe McCracken.*

*Aye - Mayor Rob Smith; Mayor Pro Tem Dolores Killen; Trustee Jake Foreman; Trustee Ruth Dodge; Trustee Roland Hutson; Trustee Joe McCracken.*

*Nay – None.*

*The motion passed with a six to zero vote in favor.*

Board of Trustees convened as the Local Liquor Licensing Authority

**6.6) THE JUG LIQUOR STORE RETAIL LIQUOR LICENSE RENEWAL**

Town Clerk, Monique Garrett, told the Board that The Jug Liquor Store has submitted all required licensing renewal paperwork and fees and recommends approval of license renewal conditional to passing the fire, police and building inspections.

*A motion by Trustee Joe McCracken to approve The Jug Liquor Store Retail Liquor License Renewal pending approved Police, Fire and Building Inspections was seconded by Trustee Jake Foreman.*

*Aye - Mayor Rob Smith; Mayor Pro Tem Dolores Killen; Trustee Jake Foreman; Trustee Ruth Dodge; Trustee Roland Hutson; Trustee Joe McCracken.*

*Nay – None.*

*The motion passed with a six to zero vote in favor.*

Board re-convenes as Board of Trustees

**DISCUSSION ITEMS**

**7.1) OLATHE HIS SCHOOL HEAD BOY AND HEAD GIRL**

Head Girl, Cassandra Ramirez, updated the Board on current events happening at the school.

**7.2) BUSINESS PROPOSAL**

Alicia Wallace addressed the Board about a business proposal to paint resident address numbers on curbsides for ease of visibility.

**INFORMATION FOR BOARD REVIEW** – None.

**OLD BUSINESS** - None

**PUBLIC COMMENT** – None.

**TOWN ADMINISTRATOR REPORT**

- Miracle on Main Street Parade is Friday, December 13, 2019.
- Began work on the Wortman Avenue drainage.

**MONTROSE COUNTY COMMISSIONER REPORT**

County Commissioner Sue Hansen updated the Board on events and issues concerning Montrose County.

**STAFF COMMENTS.**

- Monique Garrett - presented the Board with a thank you card from Montrose County Election office for the Town's assistance with providing a voter ballot drop off site.
- Bobbi Sale – None.

**BOARD COMMENTS**

- Trustee Joe McCracken – Appreciation for all of the work put into the 2020 Budget.
- Trustee Jake Foreman – Inquired about the Holiday Dinner.
- Mayor Pro Tem Dolores Killen – Asked if all of the Trustees would walk in the Miracle on Main Street Parade and handout flyers regarding the upcoming 2020 General Municipal Election.
- Trustee Roland Hutson – Asked if there has been any news on the cell tower?
- Trustee Ruth Dodge - Can there be information posted about Colorado Department of Transportation's, CDOT, work on the sidewalks in Town. Would like to discuss adding weight limits on the streets.

- Mayor Rob Smith – None.

**ADJOURNMENT**

*There being no further business at hand, a motion was made by Trustee Jake Foreman and seconded by Trustee Joe McCracken to adjourn the regular meeting of the Board of Trustees at 8:05 P.M. with no further action taken. Discussion – None.*

*Aye - Mayor Rob Smith; Mayor Pro Tem Dolores Killen; Trustee Jake Foreman; Trustee Ruth Dodge; Trustee Roland Hutson; Trustee Joe McCracken.*

*Nay – None.*


*The motion passed with a six to zero vote in favor.*



  
\_\_\_\_\_  
Rob Smith, Mayor

ATTEST:

  
\_\_\_\_\_  
Monique Garrett, Town Clerk

Minutes approved as submitted        
Minutes approved as amended