



**BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
NOVEMBER 25, 2019**

**REGULAR MEETING**

A meeting of the Town of Olathe Board of Trustees was held on Monday, November 25, 2019, at Olathe Town Hall, 419 S. Horton Avenue. Said meeting was posted in accordance with the Sunshine Law. Mayor Rob Smith called the meeting to order at 7:00 P.M. with Trustee Greg Davidson leading the Pledge of Allegiance.

**ROLL CALL**

**TRUSTEES PRESENT:** Mayor Rob Smith; Mayor Pro Tem Dolores Killen; Trustee Ruth Dodge; Trustee Roland Hutson; Trustee Greg Davidson.

**TRUSTEES ABSENT:** Trustee Jake Foreman; Trustee Joe McCracken.

**STAFF PRESENT:** Patty Gabriel, Town Administrator (NR); Monique Garrett, Town Clerk (NR); Bobbi Sale, Deputy Town Clerk (NR); Darrin Scott, Parks Director (NR).

**PUBLIC PRESENT:** Elaine Davison (R); Monika Gonzalez (NR); Jacqueline Garcia (R); Ana Mosqueda (NR).

Town of Olathe Resident (R)    Non-resident (NR)    Unknown residency (U)

**CONSENT AGENDA**

*A motion by Trustee Roland Hutson to approve the consent agenda as presented was seconded by Trustee Ruth Dodge. Discussion – None.*

*Aye – Mayor Rob Smith; Mayor Pro Tem Dolores Killen; Trustee Ruth Dodge; Trustee Roland Hutson; Trustee Greg Davidson.*

*Nay – None.*

*The motion passed with a five to zero vote in favor.*

**AGENDA CHANGES** – Item 6.4 was revised and item 7.1 is deleted.

**ACTION ITEMS**

**6.1) RESOLUTION 2019-11 – MAIL BALLOT ELECTION**

Town Clerk, Monique Garrett, told the Board Resolution 2019-11 is for the Board to declare the April 7, 2020 Municipal Election as a mail ballot election and designate the Town Clerk as the Election Official.

*A motion by Trustee Roland Hutson to approve Resolution 2019-11 - Mail Ballot Election was seconded by Trustee Ruth Dodge.*

*Discussion – Mayor Smith asked if there has been an increase in ballots returned since switching to a mail ballot from a polling place election. Trustee Roland Hutson asked for Resolution number clarification on the two proposed Resolutions.*

*Aye - Mayor Rob Smith; Mayor Pro Tem Dolores Killen; Trustee Ruth Dodge; Trustee Roland Hutson; Trustee Greg Davidson.*

*Nay – None.*

*The motion passed with a five to zero vote in favor.*

**6.2) RESOLUTION 2019-12 - ELECTION JUDGES**

Ms. Garrett told the Board this Resolution is to give authority to the Designated Election Official to appoint Election Judges for the regular Municipal Election to be held on April 7, 2020.

*A motion by Trustee Ruth Dodge to approve Resolution 2019-12 - Election Judges was seconded by Trustee Roland Hutson. Discussion – None.*

*Aye - Mayor Rob Smith; Mayor Pro Tem Dolores Killen; Trustee Ruth Dodge; Trustee Roland Hutson; Trustee Greg Davidson.*

*Nay – None.*

*The motion passed with a five to zero vote in favor.*

**6.3) AMKO AGREEMENT**

Town Administrator, Patty Gabriel, told the Board this agreement is regarding financial filings requirements for the US Bonds on the Waste Water Treatment Facility. AMKO Advisors will publish all required filings at the annual rate of \$250.00.

*A motion by Trustee Roland Hutson authorizing the Mayor's signature on the AMKO Agreement authorizing the Town to pay AMKO Advisors \$250 per year for service to file annual financial requirements on the US Bonds on the Waste Water Treatment Facility was seconded by Mayor Pro Tem Dolores Killen.*

*Aye - Mayor Rob Smith; Mayor Pro Tem Dolores Killen; Trustee Ruth Dodge; Trustee Roland Hutson; Trustee Greg Davidson.*

*Nay – None.*

*The motion passed with a five to zero vote in favor.*

**6.4) SET BACK VARIANCE**

Mayor Rob Smith told the Board that this setback variance has been recommended by the Planning and Zoning Commission to the Board of Trustees for approval.

*A motion by Trustee Roland Hutson to approve the setback variance for installation of a shed by property owner at 712 S. 7<sup>th</sup> Street was seconded by Trustee Greg Davidson.*

*Aye - Mayor Rob Smith; Mayor Pro Tem Dolores Killen; Trustee Ruth Dodge; Trustee Roland Hutson; Trustee Greg Davidson.*

*Nay – None.*

*The motion passed with a five to zero vote in favor.*

**6.5 ANNEXATION AGREEMENT AMENDMENT**

Ms. Gabriel told the Board that this amendment to the Annexation Agreement on the Montrose County Housing property on North River Road is to remove the requirement of low-income housing development to promote the sale of the property. The Planning & Zoning Commission at their November 5, 2019 meeting voted to recommend approval to the Board of Trustees.

*A motion by Trustee Roland Hutson authorizing the Mayor’s signature on the Amendment to the Annexation Agreement between the Town of Olathe and the Montrose County Housing Authority was seconded by Trustee Ruth Dodge.*

*Aye - Mayor Rob Smith; Mayor Pro Tem Dolores Killen; Trustee Ruth Dodge; Trustee Roland Hutson; Trustee Greg Davidson.*

*Nay – None.*

*The motion passed with a five to zero vote in favor.*

**DISCUSSION ITEMS**

**7.1) BUSINESS PROPOSAL – deleted**

**7.2) OLATHE HIGH SCHOOL PROBLEM BASED LEARNING PRESENTATION**

Olathe High School (OHS) students Monika Gonzalez, Ana Mosqueda and Jacqueline Garcia presented their Problem Based Learning (PBL) problem and solution regarding restrooms at Olathe Community Park.

**INFORMATION FOR BOARD REVIEW** – None.

**OLD BUSINESS** - None

**PUBLIC COMMENT** – None.

**TOWN ADMINISTRATOR REPORT** – None.

**MONTROSE COUNTY COMMISSIONER REPORT** – County Commissioner Representative was not in attendance.

**STAFF COMMENTS.**

- Darrin Scott – Believes a leech field/septic tank system would be better suited for Community Park restrooms. Composting toilets will not be able to hold the volume needed for the Park's use. Is appreciative of the community involvement happening with Town needs.
- Monique Garrett – Presented the Board with the process of accepting Trustee resignations who move out of Town limits, and for reducing the number of Trustees representing the Town.
- Bobbi Sale – Reducing the number of Trustees is a substantial reduction in representation for the voters and is a decision that voters should have an ample amount of notice for discussion.

**BOARD COMMENTS**

- Trustee Ruth Dodge – Letter of accomplishment for the OHS student's presentation
- Trustee Roland Hutson – Appreciation to Patty and staff on all of the work on the budget and would like to give Christmas bonuses again this year.
- Mayor Pro Tem Dolores Killen – Trustees need to meet to organize the Holiday dinner.
- Trustee Greg Davidson – Asked how the planning for the Staff dinner is coming along.
- Mayor Rob Smith – Has seen a lot of interest from students in their PBL presentations on wanting to see Town improvements.

**ADJOURNMENT**

*There being no further business at hand, a motion was made by Mayor Pro Tem Dolores Killen and seconded by Trustee Greg Davison to adjourn the regular meeting of the Board of Trustees at 8:26 P.M. with no further action taken. Discussion – None.*

*Aye - Mayor Rob Smith; Mayor Pro Tem Dolores Killen; Trustee Ruth Dodge; Trustee Roland Hutson; Trustee Greg Davidson.*

*Nay – None.*

*The motion passed with a five to zero vote in favor.*



Rob Smith, Mayor

ATTEST:

  
\_\_\_\_\_  
Monique Garrett, Town Clerk

Minutes approved as submitted  \_\_\_\_\_  
Minutes approved as amended \_\_\_\_\_

