



**BOARD OF TRUSTEES
REGULAR MEETING MINUTES
OCTOBER 28, 2019**

REGULAR MEETING

A meeting of the Town of Olathe Board of Trustees was held on Monday, October 28, 2019, at Olathe Town Hall, 419 S. Horton Avenue. Said meeting was posted in accordance with the Sunshine Law. Mayor Rob Smith called the meeting to order at 7:00 P.M. with Trustee Joe McCracken leading the Pledge of Allegiance.

ROLL CALL

TRUSTEES PRESENT: Mayor Rob Smith; Trustee Jake Foreman; Trustee Ruth Dodge; Trustee Joe McCracken; Trustee Greg Davidson.

TRUSTEES ABSENT: Mayor Pro Tem Dolores Killen; Trustee Roland Hutson.

STAFF PRESENT: Patty Gabriel, Town Administrator; Monique Garrett, Town Clerk (NR); Bobbi Sale, Deputy Town Clerk (NR).

PUBLIC PRESENT: Elaine Davison (R); Lynette Rowland (NR); Paul Stockwell (NR).

Town of Olathe Resident (R) Non-resident (NR) Unknown residency (U)

CONSENT AGENDA

A motion by Trustee Jake Foreman to approve the consent agenda as presented was seconded by Trustee Joe McCracken. Discussion – None.

Aye – Mayor Rob Smith; Trustee Jake Foreman; Trustee Ruth Dodge; Trustee Joe McCracken; Trustee Greg Davidson.

Nay – None.

The motion passed with a five to zero vote in favor.

AGENDA CHANGES – None.

ACTION ITEMS

6.1) CONSIDERATION OF ENGAGEMENT LETTER WITH KELLY NEAL SCATES, CPA, PC FOR 2019 AUDIT

Patty Gabriel, Town Administrator, told the Board the letter of engagement is for the 2019 audit at a rate of \$15,000.

A motion by Trustee Jake Foreman to approve both the Mayor's and the Town Administrator's signature on the engagement letter with Kelly Neal Scates, CPA, PC to administer the 2019 audit was seconded by Trustee Ruth Dodge.

Discussion: Mayor Rob Smith stated that Mr. Scates has worked very hard to correct problems within the general fund over the years.

Aye - Mayor Rob Smith; Trustee Jake Foreman; Trustee Ruth Dodge; Trustee Joe McCracken; Trustee Greg Davidson.

Nay – None.

The motion passed with a five to zero vote in favor.

6.2) SETTING PUBLIC HEARING FOR 2020 TOWN BUDGET

A motion by Trustee Ruth Dodge to set the Public Hearing for the 2020 Town Budget on December 9, 2019 at 7:00 PM was seconded by Trustee Joe McCracken. Discussion – None.

Aye - Mayor Rob Smith; Trustee Jake Foreman; Trustee Ruth Dodge; Trustee Joe McCracken; Trustee Greg Davidson.

Nay – None.

The motion passed with a five to zero vote in favor.

6.3) RELEASE OF LIEN FOR ASSESSMENTS

Ms. Gabriel told the Board that the Town Attorney, David Masters recommends the Board approve the Release of Lien for Assessments for all remaining properties included in the Street Improvement District outlined in Ordinance 03-1989.

A motion by Trustee Joe McCracken authorizing the Mayor's signature on a Release of Lien for Assessments that was imposed by the Olathe Street Improvement District pursuant to Ordinance 03-1989, discharging all remaining properties from the Lien for Assessments was seconded by Trustee Jake Foreman.

Discussion: Mayor Rob Smith thanked staff for correcting this and tying up loose ends.

Aye - Mayor Rob Smith; Trustee Jake Foreman; Trustee Ruth Dodge; Trustee Joe McCracken; Trustee Greg Davidson.

Nay – None.

The motion passed with a five to zero vote in favor.

DISCUSSION ITEMS

7.1) REGION 10 ECONOMIC DEVELOPMENT CONSULTANT

Paul Stockwell, the newly hired Economic Development Consultant through Region 10 introduced himself to the Board and stated he will focus on specific needs in Olathe to help promote economic development in the Town.

INFORMATION FOR BOARD REVIEW – None.

OLD BUSINESS - None

PUBLIC COMMENT

- Lynette Rowland asked if the Board would allow the MOB to place community surveys at Town Hall and invited the Board and Town staff to a community dinner sponsored by the MOB on November 1st.

TOWN ADMINISTRATOR REPORT

- Told the Board an additional 2020 budget work session will be needed.
- Update on Main Street Railroad Crossing resurfacing project.
- Two grants were submitted for a repurposing project at Sugar Beet Park
- The Police Department has hired a new part-time officer.
- There will be a Budget amendment before the Board in December.

MONTROSE COUNTY COMMISSIONER REPORT – County Commissioner Representative was not in attendance.

STAFF COMMENTS.

- Bobbi Sale – None.
- Monique Garrett – None.

BOARD COMMENTS

- Trustee Ruth Dodge – Will the awning on Main Street make it through another winter and the Holiday staff party will be on December 12, 2019.
- Trustee Jake Foreman – None.
- Trustee Greg Davidson – Olathe Business Hub has events on Main Street for Halloween on October 31, 2019.
- Trustee Joe McCracken – Will be moving out of Town limits soon.
- Mayor Rob Smith – None.

ADJOURNMENT

There being no further business at hand, a motion was made by Trustee Jake Foreman and seconded by Trustee Greg Davison to adjourn the regular meeting of the Board of Trustees at 7:45 P.M. with no further action taken. Discussion – None.

Aye - Mayor Rob Smith; Trustee Jake Foreman; Trustee Ruth Dodge; Trustee Joe McCracken; Trustee Greg Davidson.

Nay – None.


The motion passed with a five to zero vote in favor.





Rob Smith, Mayor

ATTEST:



Monique Garrett, Town Clerk

Minutes approved as submitted ✓
Minutes approved as amended