



**BOARD OF TRUSTEES
REGULAR MEETING MINUTES
MARCH 25, 2024**

REGULAR MEETING

A regular Meeting of the Town of Olathe Board of Trustees was held as a hybrid meeting on Monday, March 25, 2024. Said meeting was posted in accordance with the Sunshine Law. Mayor Jake Foreman called the Meeting to order at 7:00 PM with Trustee Steve Gottlieb leading the Pledge of Allegiance.

TRUSTEES PRESENT: Mayor Jake Foreman; Trustee Steve Gottlieb; Trustee Darrin Westermann; Trustee Mark Hillier; Trustee Christine Kinion

TRUSTEES ABSENT: Mayor Pro Tem Greg Davidson; Trustee Larry A. Arnold

STAFF PRESENT: Monique Garrett, Town Administrator; Sara Dillon, Finance Officer; Chief Frank Rodriguez, OPD; Officer Alex Angel, Officer, OPD

PUBLIC PRESENT: Elaine Davison (R); Chief Scott Fitzgerald, OFPD (NR); Shirley Dykes (NR); Leighann Getchell (R); Russell Cox (NR); Steven & Sharon Marquez (NR)

CONSENT AGENDA

Board of Trustees meeting minutes – March 11, 2024

Accounts Payable – March 11, 2024

A motion by Trustee Darrin Westermann to approve the consent agenda as presented was seconded by Trustee Christine Kinion. Discussion – None. The motion passed with a five to zero vote in favor.

AGENDA CHANGES – Item 8.1 is deleted; the Olathe Sweet Corn Festival Representatives were not in attendance.

OLD BUSINESS – None.

PUBLIC COMMENT - None

DISCUSSION ITEMS

8.1) OLATHE SWEET CORN FESTIVAL – Representatives were not in attendance.

8.2) DESIGNATING OLATHE AS A NON-SANCTUARY CITY

Town Administrator Monique Garrett asked for direction from the Board as to their preference for Olathe proclaiming as a non-sanctuary town. The Board of Trustees directed Ms. Garrett to have the Town Attorney draft a Resolution proclaiming Olathe as such.

ACTION ITEMS

9.1) RESOLUTION 2024-05 – FARMER’S MARKET REGULATIONS AND APPLICATION

Ms. Garrett presented the Board with Farmer’s Market Regulations, vendor application and fees.

A motion by Trustee Darrin Westermann approving Resolution 2024-05 establishing Farmer’s Market Regulations, vendor application and fees was seconded by Trustee Christine Kinion. Discussion- None. The motion passed unanimously.

9.2) ENERGY IMPACT ASSISTANCE GRANT APPLICATION

Ms. Garrett requested approval from the Board to submit an Energy Impact Assistance (EIAF) Grant application to help in covering the gap funding needed to complete the water meter replacement project.

A motion by Trustee Steve Gottlieb approving the submission of an EIAF grant to complete the water meter replacement project was seconded by Trustee Christine Kinion. The motion passed with a five to zero vote in favor.

TOWN ADMINISTRATOR REPORT

- Informed the Board that due to Cirsa inspections and guidelines, the evergreen trees at the Community Center will have to be cut down, and several areas at the Community Park will see items/structures removed.
- The Town staff’s 5K virtual walk and BBQ is scheduled for April 25th at 4:00 PM.
- The Main Street wood awning is set for removal on April 7th.
- Lynette Rowland’s memorial dedication will be scheduled in late May 2024.
- Updated the Board on the Façade Improvement Grant project.
- Updated the Board on Trustee letters of interest.

STAFF COMMENTS

Chief Rodriguez

- Applied for two (2) grants, one with Cirsa for computers and an evidence module, and one with Colorado P.O.S.T. for a scholarship to sponsor a cadet through academy.
- Officers Quinn and Angel have completed their investigations and interrogation training.
- There has been an uptick in complaints about dogs.
- The PD is continuing efforts with abandoned vehicles.
- Commended the OFPD for their work on a large and very involved structure fire.

BOARD COMMENTS

Trustee Gottlieb – There is a broken path light by the Cemetery.

Trustee Kinion – Thanked Chief Rodriguez for his commitment to the Town.

Trustee Westermann – Asked the Board about their thoughts on making changes to burning laws within the Town limits.

Mayor Foreman – Thanked the Police Department for their traffic enforcement on Wortman Avenue and other areas of town.

ADJOURNMENT

There being no further business at hand, a motion was made by Trustee Steve Gottlieb and seconded by Trustee Darrin Westermann to adjourn the regular meeting of the Board of Trustees at 7:25 PM with no further action taken. Discussion – None. The motion passed unanimously.



Jake Foreman, Mayor



ATTEST:



Monique Garrett, Town Clerk

Approved as submitted ☒ _____
Approved as amended _____