



**BOARD OF TRUSTEES
REGULAR MEETING MINUTES
NOVEMBER 27, 2023**

REGULAR MEETING

A regular Meeting of the Town of Olathe Board of Trustees was held as a hybrid meeting on Monday, November 27, 2023. Said meeting was posted in accordance with the Sunshine Law. Mayor Jake Foreman called the Meeting to order at 7:09 PM with Mayor Jake Foreman leading the Pledge of Allegiance.

TRUSTEES PRESENT: Mayor Jake Foreman; Trustee Christine Kinion; Mayor Pro Tem Greg Davidson, Trustee L. Anthony Arnold; Trustee Darrin Westerman; Trustee Mark Hillier

TRUSTEES ABSENT: Trustee Steve Gottlieb

STAFF PRESENT: Monique Garrett, Town Administrator (virtual); Scott Eklund, Building Official; Sara Dillon, Finance Officer (virtual); Carol Viner, Town Attorney

PUBLIC PRESENT: Elaine Davison (R); Shirley Dykes (NR); John and Amanda Thomas (NR); Megan Mock-Virtual (R)

CONSENT AGENDA

A motion by Mayor Pro Tem Greg Davison to approve the consent agenda as presented, which includes the November 20, 2023, Special Board of Trustees meeting minutes and was seconded by Trustee Christine Kinion. Discussion – None. The motion passed with a six to zero vote in favor.

AGENDA CHANGES – None.

OLD BUSINESS – None.

PUBLIC COMMENT –

- Elaine Davidson – Gave appreciation to the Board of Trustees and all that they do for the Town and commented that the alley between the Fitness Park and the railroad tracks is being used as a roadway.

DISCUSSION ITEMS

8.1) WATER AND TRASH RATES

The Board discussed increasing water and trash rates, giving direction to the Town Attorney for an Ordinance to be approved at the next regular Board of Trustees meeting.

8.2) STORAGE CONTAINERS

Carol Viner, town attorney, discussed options with the Board regarding prohibiting storage containers in Town limits. The Board directed the matter to the Planning & Zoning Commission.

ACTION ITEMS

9.1) CHARTER FRANCHISE AGREEMENT (1st Reading)

John Lee with Charter Communications addressed the Board stating that Charter Communications (Spectrum) would like to establish service to Town of Olathe residents.

A motion by Trustee Mark Hillier to approve the first reading of the Charter Communications Franchise Agreement was seconded by Trustee Christine Kinion. Discussion – None. The motion passed with a six to zero vote in favor.

9.2) RESOLUTION 2023-12 – MAIL BALLOT ELECTION

Town Clerk, Monique Garrett told the Board that this Resolution is to set the April 2, 2024 Municipal Election as a Mail Ballot Election and to designate the Town Clerk as the Election Official.

A motion by Trustee Christine Kinion to approve Resolution 2023-12 setting the April 2, 2024 Municipal Election as a mail ballot election and designating the Town Clerk as the Election Official was seconded by Trustee Anthony Arnold. Discussion – None. The motion passed with a six to zero vote in favor.

9.3) RESOLUTION 2023-13 – DESIGNATED ELECTION OFFICIAL APPOINTING ELECTION JUDGES

Ms. Garrett told the Board that Resolution 2023-13 allows the Designated Election Official (DEO) to appoint Election Judges for the April 2, 2024 Municipal Election.

A motion by Trustee Christine Kinion to approve Resolution 2023-13 authorizing the Designated Election Official (DEO) to appoint Election Judges was seconded by Trustee Darrin Westermann. Discussion – None. The motion passed with a six to zero vote in favor.

TOWN ADMINISTRATOR REPORT

- Asked the Board on when they would like to have the Memorial for Lynette Rowland.
- Asked the Board to schedule a special work session for budget next week. The Board decided on December 6, 2023 at 6:00 PM

STAFF COMMENTS - None

BOARD COMMENTS

Mayor Foreman – Discussed the Board's Holiday dinner, day, time, and meal. The Board holiday dinner will be on December 14, 2023 at Fireman's Hall after work hours.

ADJOURNMENT

There being no further business at hand, a motion was made by Trustee Mark Hillier and seconded by Trustee Anthony Arnold to adjourn the regular meeting of the Board of Trustees at 7:57 PM with no further action taken. Discussion – None. The motion passed with a four to zero vote in favor.



Jake Foreman, Mayor



ATTEST:


Monique Garrett, Town Clerk

Approved as submitted ☒

Approved as amended ☐