



**BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
AUGUST 14, 2023**

**REGULAR MEETING**

A Regular Meeting of the Town of Olathe Board of Trustees was held as a hybrid meeting on Monday, August 14, 2023. Said meeting was posted in accordance with the Sunshine Law. Mayor Jake Foreman called the Meeting to order at 7:02 PM and lead the Pledge of Allegiance.

**TRUSTEES PRESENT:** Mayor Jake Foreman; Mayor Pro Tem Greg Davidson; Trustee Darrin Westermann; Trustee Mark Hillier; Trustee Steve Gottlieb; Trustee Christine Kinion

**TRUSTEES ABSENT:** Trustee Abigail Aldaco

**STAFF PRESENT:** Monique Garrett, Town Administrator; Chief Frank Rodriguez, OPD; Sara Dillon, Finance Officer/Deputy Town Clerk; Carol Viner, Town Attorney

**PUBLIC PRESENT:** Shirlee Dykes (NR); John Murray (R); Kathy Calkin (NR); Commissioner Sue Hansen (NR); Carol Mendenhall (NR)

**CONSENT AGENDA**

*A motion by Mayor Pro Tem Greg Davidson to approve the consent agenda as presented, which includes the July 24, 2023 Board of Trustees meeting minutes and the August 10, 2023 AP approval report was seconded by Trustee Christine Kinion. Discussion – None. The motion passed with a six to zero vote in favor.*

**AGENDA CHANGES** – None.

**OLD BUSINESS**

The Board discussed the high cost of the Project 7 project.

**PUBLIC COMMENT**

John Murray – Addressed the Board with his concerns about the condition of Onion Park.

**DISCUSSION ITEMS**

**8.1) AGENDA FORMAT**

Trustee Darrin Westermann talked with the Board about moving public comment to the end of the meeting agenda to allow the public to comment further on what is discussed in the meeting.

**8.2) COORDINATED ELECTION**

Town Administrator, Monique Garrett, informed the Board that the deadline to submit certified ballot questions for the November 2023 coordinated election is September 8, 2023. The Board directed Ms. Garrett and Town Attorney Carol Viner to prepare ballot questions for retail and medical marijuana, and a safety sales tax for the next regular Board of Trustees meeting on August 28, 2023.

**ACTION ITEMS**

**9.1) FESTIVAL AGRICOLA** – Festival Agricola representatives were not in attendance.

**9.2) MONTROSE COUNTY COMBINED ELECTION INTERGOVERNMENTAL AGREEMENT**

This Intergovernmental Agreement with the office of the Montrose County Clerk & Recorder office to conduct a combined election with the Town of Olathe.

*A motion by Mayor Pro Tem Greg Davidson authorizing signature on the Intergovernmental Agreement with Montrose County Clerk & Recorder for the Combined Election was seconded by Trustee Christine Kinion. Discussion – None. The motion passed with a six to zero vote in favor.*

**9.3) TRUSTEE RESIGNATION**

Mayor Jake Foreman read the resignation letter from Trustee Abigail Aldaco, who resigned effective August 14, 2023, due to moving out of the Town of Olathe.

*A motion by Trustee Mark Hillier accepting Trustee Abigail Aldaco's resignation letter effective August 14, 2023 was seconded by Mayor Pro Tem Greg Davidson. Discussion – None. The motion passed with a six to zero vote in favor.*

**9.4) BOARD OF TRUSTEE VACANCY**

Ms. Garrett informed the Board that they have sixty (60) days to fill the open Trustee seat vacated by Trustee Aldaco. Ms. Garrett stated that the Board has the option to collect Letters of Interest for the open seat and then conduct interviews for a possible appointment.

*A motion by Trustee Steve Gottlieb to accept letters of interest for the open Trustee seat until close of day on August 28, 2023 and conduct interviews with a possible appointment at the September 11, 2023 Board of Trustee meeting was seconded by Mayor Pro Tem Greg Davidson. Discussion – None. The motion passed with a six to zero vote in favor.*

**TOWN ADMINISTRATOR REPORT**

- Informed the Board that the Town would be moving to direct deposit for all employees.
- Updated the Board on the National Night Out Event
- Attended a State Revolving Fund seminar with Heath.

**MONTROSE COUNTY COMMISSIONER REPORT**

Commissioner Sue Hansen gave an update on all Events happening in Montrose County.

**STAFF COMMENTS**

**Chief Frank Rodriguez**

- updated the Board on the new Officer Trainees
- distributed the July PD call statistics.
- Updated the Board on the Olathe Sweet Corn Festival
- Gave appreciation to the Public Works Dept on their help with a recent fire with use of the water truck.

**BOARD COMMENTS**

Trustee Gottlieb – Enjoyed the National Night Out Event and thought it was a great event for the Community.

Mayor Pro Tem Davidson – Gave appreciation to Town staff for all of their work during this busy Festival season.


Trustee Westermann – Thanked Chief Rodriguez for the monthly stat report.

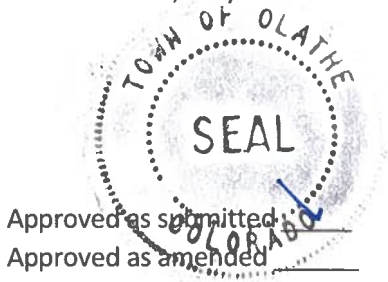
Trustee Hillier – Informed the Board that he is looking into selling his property and does not want any favors but believes it could be a good thing for Olathe for a senior living or affordable housing option.

Mayor Foreman – Read a thank you note to the Board from the Harvest Community Church for the Town's donation for school supplies, apologized for his absence at both the Olathe Corn Festival and National Night Out.

**ADJOURNMENT**

*There being no further business at hand, a motion was made by Trustee Steve Gottlieb and seconded by Mayor Pro Tem Greg Davidson to adjourn the regular meeting of the Board of Trustees at 8:21 PM with no further action taken. Discussion – None. The motion passed with a six to zero vote in favor.*

  
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Jake Foreman, Mayor



ATTEST:

  
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Monique Garrett, Town Clerk